

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 11	
2. CONTRACT NO. W911XK-05-P-0048		3. AWARD/EFFECTIVE DATE 21-Jun-2005		4. ORDER NUMBER		5. SOLICITATION NUMBER W911XK-05-T-0036	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME WILLIAM L BRUSS				b. TELEPHONE NUMBER (No Collect Calls) 313 226-3648	
9. ISSUED BY CONTRACTING DIVISION DETROIT DISTRICT, USAED, 477 MICHIGAN AVE DETROIT MI 48226 TEL: (313) 226-5148 FAX: (313) 226-2209		CODE W911XK		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 493110 SIZE STANDARD:\$2.5M		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/OFFEROR IRON MOUNTAIN DEBBIE LAWRENCE 745 ATLANTIC AVENUE FLOOR 10 BOSTON MA 02111 TEL. (248) 624-7335 EXT 211		CODE 1JBF9		18a. PAYMENT WILL BE MADE BY U S ARMY CORPS OF ENGINEERS FINANCE AND 5700 WASP AVENUE MILLINGTON TN 38054			
FACILITY CODE 1JBF9							
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE					
						23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$10,662.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED 23-Jun-2005	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED			
				31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) WILLIAM L BRUSS / ADDED BY SUMI TEL: 313 226-3648 EMAIL: William. L. Bruss@lre02.usace.army.mil			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)					PAGE 2 OF 11	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____						
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT		37. CHECK NUMBER	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY				
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY (<i>Print</i>)			
			42b. RECEIVED AT(<i>Location</i>)			
			42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS		

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Off-Site Cold Storage for FFP Information Management and Regulatory Office.				
NET AMT					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	Information Management Office FFP Pricing based on approximately 50 Containers at \$7.00 each or \$500.00 per month. See Attached Schedule A dated May 26, 2005.	1	Lump Sum	\$6,000.00	\$6,000.00
NET AMT					\$6,000.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB		1	Lump Sum	\$4,662.00	\$4,662.00

Regulatory Office
FFP

Pricing based on approximately 50 Containers @ \$7.00 each - \$350.00 per month.

NOTE: Container price for either Large or Small containers will remain at \$7.00 each.

NET AMT	\$4,662.00
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FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002					

OPTION

First Option Year for Services
FFP

June 2006 through May 2007.

NET AMT	\$0.00
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FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003					

OPTION

Second Option Year for Services
FFP

June 2007 through May 2008

NET AMT	\$0.00
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FOB: Destination

ACCOUNTING AND APPROPRIATION DATA

AA: 96X49020000 082427 2520RF5120NA NA 96203
AMOUNT: \$6,000.00

AB: 96X49020000 082427 2520RF6111NA NA 96203
AMOUNT: \$4,662.00

CLAUSES INCORPORATED BY REFERENCE

52.212-4 Contract Terms and Conditions--Commercial Items OCT 2003

CLAUSES INCORPORATED BY FULL TEXT

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within thirty days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least sixty days (60 days unless a different number of days is inserted) before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

(End of clause)

MEDIA COLD STORAGE

Media Cold Storage (Vaulting)

Description

The US Army Corps of Engineers request a contract for pickup and retrieval services on demand. Calls may be placed for pickup and retrieval services on a weekly basis. The contractor shall provide storage containers with a capacity for a maximum of 20, 160GB SDLT tape cartridges to be stored in a secured vault. Provisions for emergency pickup and delivery services must be available. Temporary retrieval of container(s) out of sequence from, or return to, storage upon request must be available. This Contract is for a base year with two (2) year option year periods.

Supplies

a. Regulatory Office - Storage space and containers must be available to store up to 50 containers of tapes annually. The contractor shall provide custom bar code labels for US Army Corps of Engineers utilization.

b. Information Management Office- Storage space and containers must be available to store up to 52 containers of tapes. Containers will be stored weekly compiling a complete year of backup tape containers beginning with one container per week. After one full year of containers on contractor site, the containers will be retrieved on a weekly rotation. The contractor shall provide custom bar code labels for US Army Corps of Engineers utilization.

Specifics

Containers must not be opened by contractor. Contractor will not perform any physical destruction.

Service

The following services will be required from the contractor for pickup and delivery of Containers to and from the US Army Corps of Engineers, Detroit District.

Regular Service Call - Container(s) will be picked up/delivered to US Army Corps of Engineers within 48 hours between 8:00 a.m. and 5:00 p.m., excluding holidays to the US Army Corps of Engineers upon a call request for service by 2:00 p.m. on the day of request for service.

Special Service Call - Container(s) will be picked up/delivered to the US Army Corps of Engineers within 24 hours of the call requests for service.

Emergency Service Call - Container(s) will be picked up/delivered to the US Army Corps of Engineers as a high priority guaranteed to occur within 2 hours of the original call for service.

Inventory

Contractor upon request shall provide a listing of US Army Corps of Engineers complete inventory.

Temperature and Relative Humidity

Contractor shall provide suitable storage area that meets the following: The microfilm will be stored in compliance with the standards of 36 CFR Part 1230 (section: 1230.30) and inspect as required by (section 1230.22).

Contractor shall store permanent and unscheduled microfilm records under the extended terms of storage conditions specified in ISO 18911-2000, and described in the American National Standard ANSI/PIMA IT9-2-1998. It's expected that the Relative Humidity (RH) of the storage area be set at 35 percent RH, plus or minus 5 percent.

The life of the magnetic tape is strongly influenced by temperature and relative humidity. The magnetic tape containers should be stored in a clean, controlled environment to ensure the life of the tapes. There should be no high temperatures, high humidity, or the presence of dust and corrosive elements in the air that would affect the physical capability and deterioration of the tapes within the containers. Too-low temperatures should also be avoided. Avoid rapid temperature changes.

SCHEDULE A

SCHEDULE A – MEDIA VAULTING

NB_01-05

This Schedule A is made part of the Customer Agreement between Iron Mountain Off-Site Data Protection, a division of Iron Mountain Information Management, Inc., (the “Company”) and U.S. Army Core of Engineering, (the “Customer”).

The pricing set forth in this Schedule A, shall commence on the date of the Customer's signature on the Customer Agreement or, if later, the Contract Effective Date located on the front side of the Customer Agreement.

This Media Vaulting Schedule A supersedes and terminates any prior Media Vaulting Schedule A existing between Company and Customer.

Customer U.S. Army Core of Engineering
Contact Bill Bruss
Title Purchasing
E-Mail william.l.bruss@usace.army.mil
Telephone (313) 226-6474
Address 477 Michigan Avenue 6th Floor
 Detroit, MI 48226

Servicing Branch Location—Detroit - Wixom, MI 22123

Sub Account Locations—Future Service Locations/Sub Accounts may be added via Schedule ML-1 at a later date.

Acceptance Clause—Rates contained within this Schedule A are valid for acceptance by Customer only for a period of 60 days from May 25, 2005 or upon execution of the Customer Agreement, whichever date is earlier.

Transportation

Description	Price	Per	Admin Code
Scheduled Service	\$25.00	Trip	TRANSTR100
Scheduled Same Place	\$10.00	Trip	TRANSTBD2
Scheduled Same Location	\$15.00	Trip	TRANSTBD1
Standard Special	\$110.00	Trip	SPECLST000
Critical Special	\$145.00	Trip	SPECLEM000
Holiday Service Premium	\$75.00	Holiday	HOLIDAY000
Out of Service Territory Premium	\$1.25	Mile	TRANSTBD3

Vaulting

Description	Price	Per	Admin Code
Slotted Media - Active	\$0.750	Slot	VAULTA1000
Transport Containers	\$6.00	Transport	TRANSCONT
Transport Carts	\$100.00	Trans Cart	TRANSCART
Temporary Transport Container Fee	\$1.00	Each per Day	TRANSRENTL

Closed Containers (Small)	\$7.00	Container	CONTSNALL
Closed Containers (Medium)	\$7.00	Container	CONTMED
Closed Containers (Large)	\$7.00	Container	CONTLARGE
Closed Containers (X-Large)	\$20.00	Container	CONTXL
Closed Carts	\$150.00	Cart	CARTS

Media Management

Description	Price	Per	Admin Code
Handling - Closed Containers and Carts	\$1.00	Item	HANDL03000
Handling - Transport Containers and Carts	\$1.00	Item	HANDL04000
Media Handling - Active (with electronic file)	\$0.500	Item	HANDL01000
Media Handling - Active (without electronic file)	\$0.650	Item	HANDL07000

Other Monthly Fees

Description	Price	Per	Admin Code
Administrative Fee	\$20.00	Month	MAINTADMIN

Other Products and Services

Description	Price	Per	Admin Code
Management Services during normal business hours	\$35.00	Hour	LABOR02000
Management Services after normal business hours	\$45.00	Hour	LABOR07000
SecureSync Compatible Scanner - Tethered	\$295.00	Each	SCANNER1
SecureSync Compatible Scanner - Wireless	\$1,495.00	Each	SCANNER2
Custom Bar Code Labels	\$0.25	Bar Code	MAINTLABEL
Container Locks	\$6.00	Lock	MAINTLOCKS
Security Clips	\$1.50	Clip	MAINTCLIPS
Data Products		Quote	DPQUOTE
Disaster Recovery Readiness Services		Quote	DRSVCS
Library Moves		Quote	LIBMOVES
Media Destruction		Quote	OTHERDD000

Services during normal business hours, 8:30 AM to 5:00 PM, excluding holidays.

General Notes

- ? Average Monthly Cost \$850.00/MO Annual Yearly Cost \$10,200.00
- ? 2 Critical Deliveries Per Year @ \$145.00 each \$ 290.00
- ? 2nd Year Option Cost \$875.00/MO Annual Yearly Cost \$10,506.00
- ? Regulatory Office Cost will be Approximately 50 Containers @ \$7.00 each - \$350/MO
- ? Information Management will be Approximately \$500/MO

Media Vaulting Monthly Cost Estimate

Description	Admin Code	Price	Per	Qty	Total Price per Month
<i>Transportation</i>					
Scheduled Service	TRANSTR100	\$25.00	Trip	4.33	\$108.25
Total Transportation Monthly Cost Estimate					\$108.25
<i>Vaulting</i>					
Closed Containers (Small)					
* Container - Multi Utility (Medium / Small)	CONTRM1000	\$7.00	Container	102	\$714.00
Total Vaulting Monthly Cost Estimate					\$714.00
<i>Media Management</i>					
Handling - Closed Containers and Carts	HANDL03000	\$1.00	Item	8.66	\$8.66
Total Media Management Monthly Cost Estimate					\$8.66
<i>Other Monthly Fees</i>					
Administrative Fee	MAINTADMIN	\$20.00	Month		\$20.00
Total Other Monthly Fees Cost Estimate					\$20.00
Total Media Vaulting Monthly Cost Estimate					\$850.91

The estimate listed above is based on expected volume and activity levels. The actual storage volume and service activity will impact monthly billing. All slotted media is billed in increments of 20 slots.

U.S. Army Core of Engineering**Iron Mountain**

Individual Signing_____	Individual Signing_____
Signature_____	Signature_____
Title_____	Title_____
Signing Date_____	Signing Date_____

Selling Branch Admin to Complete:

Pricing Contract No._____	Account No._____
Contract Effective Date_____	

The information contained herein is confidential between Company and U.S. Army Core of Engineering.



May 25, 2005

Bill Bruss
Purchasing
U.S. Army Core of Engineering
477 Michigan Avenue 6th Floor
Detroit, MI 48226

Dear Mr. Bruss:

We are pleased to have the opportunity to present Iron Mountain's Off-Site Data Protection solutions for U.S. Army Core of Engineering's critical computer backup data.

Iron Mountain has a data security program that provides peace of mind knowing that you and your organization are protected from the potential loss caused by natural disasters, accidental destruction and internal corporate sabotage. In making a selection, consider that your records must be secured and protected in the best manner possible, off-site, off-line, and out-of-reach.

As the leader in the industry, we are confident that a program with Iron Mountain will match and exceed your expectations. We hope our recommendations meet with your approval and we look forward to being of service to U.S. Army Core of Engineering.

Sincerely,

Debbie Lawrence
Sales Representative